

**Guidelines for Submitting Reflectorization Implementation Compliance Reports  
49 C.F.R. Part 224**

(2) Electronic Submission:

- (a) Acceptable Disc Media: CD-R storage media only with 700 MB possible range, 1x-48x speed compatible, 4 ½” diameter (Note: CD-RW storage media cannot be accepted)
- (b) Specific Directions:
  - (i) Complete Parts I, II, III, and IV on Form F 6180.113 as instructed on the Form and scan the completed Form FRA F6180.113 onto the disk media into either an Adobe Acrobat format or .jpg format (Note: Forms submitted on CD-RW storage media cannot be accepted and will not be returned); and
  - (ii) Following the format below, enter the information required by Part V of Form FRA F6180.113 into a spreadsheet in any one of the following formats: MS Excel, Quattro Pro, RTF, or CVS and save that spreadsheet onto the same CD-R disk media as (i) above.

**Spreadsheet Format:**

<b>Columns on the spreadsheet</b>	<b>Field Name</b>	<b>Size of the Field</b>	<b>Content/Description</b>
A	Car Owner Reporting Code	4 Character	<ol style="list-style-type: none"> <li>1. The Car Owner Reporting Code found in <b>Part I (Identification)</b> of the OMB F6180.113.</li> <li>2. Enter this code in <u>Column A</u> of the spreadsheet.</li> <li>3. Enter all Capital Letters</li> </ol>
B	Identification Number	6 Numbers	<ol style="list-style-type: none"> <li>1. This is the identification number on <b>Part V, (Identification of rail freight rolling stock confirming to 49 CFR Part 224)</b>.</li> <li>2. This is the numeric unit identification (use leading zeros)</li> <li>3. Enter this number in <u>Column B</u> of the spreadsheet.</li> </ol>
C	Reapplied	1 Character	<ol style="list-style-type: none"> <li>1. Has this equipment been reported?</li> <li>2. Enter 'R' (<i>replacing the check mark required on the form</i>), if the car/locomotive was reported in Part V of a previous Reflectorization Implementation Compliance Report.</li> <li>3. Enter 'I', if the car/locomotive has not been reported previously.</li> <li>4. Entry must be a capital letter</li> <li>5. Enter this information in <u>Column C</u> of the spreadsheet.</li> </ol>
D	Type	1 character	<ol style="list-style-type: none"> <li>1. Is this a car/locomotive?</li> <li>2. Enter 'C' (<i>replacing the check mark required on the form</i>), if a rail freight rolling stock car.</li> <li>3. Enter 'L' (<i>replacing the check mark required on the form</i>), if a locomotive.</li> <li>4. Entry must be a capital letter.</li> <li>5. Enter this information in <u>Column D</u> of the spreadsheet.</li> </ol>