

Upon written request to this Board by you or by a party to this case, which request should be made within 10 days after service but in any event no later than the time specified in the subpoena for attendance, the Board may (i) quash or modify the subpoena if it is unreasonable and oppressive or for other good cause shown, or (ii) require the party in whose behalf the subpoena was issued to advance the reasonable cost of producing subpoenaed books, papers, documents, or tangible things.

\_\_\_\_\_  
(Board Judge)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Representative for Appellant/Petitioner/Applicant)

\_\_\_\_\_  
(Representative for Respondent)

\_\_\_\_\_  
(Date Signed)

\_\_\_\_\_  
(Date Signed)

\_\_\_\_\_  
(Name of Firm)

\_\_\_\_\_  
(Agency)

\_\_\_\_\_  
(Street Address)

\_\_\_\_\_  
(Street Address)

\_\_\_\_\_  
(City, State, Zip Code)

\_\_\_\_\_  
(City, State, Zip Code)

\_\_\_\_\_  
(Telephone Number)

\_\_\_\_\_  
(Telephone Number)

**RETURN ON SERVICE**

Summoned the above named witness by delivering a copy to him/her (*circle one*) and tendering to him/her (*circle one*) the fees for one day's attendance and mileage allowed by law, on the \_\_\_\_\_ day of

\_\_\_\_\_, \_\_\_\_\_, at \_\_\_\_\_  
(Year) (Address)

\_\_\_\_\_  
(Deliverer)

\_\_\_\_\_  
(Date Signed)

Subscribed and sworn to before me, a \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_  
(Year)

\_\_\_\_\_  
(Notary Public)

NOTE: Affidavit not required if service is made by U.S. Marshal or Deputy. Service may also be made by any other person who is not a party and is not less than 18 years of age. Service shall be made by personally delivering a copy to the person named and tendering the fees for one day's attendance and the mileage allowed by law; however, where the subpoena is issued on behalf of the Government, money payments need not be tendered in advance of attendance.